

**INSTRUCTIONS FOR FORM 740-V  
ELECTRONIC FILING PAYMENT VOUCHER**

**1998**

**Why use a payment voucher?**

This year, some taxpayers will be sent a preprinted payment voucher. If you have a balance due on your return, please use a payment voucher to make your payment. If you did not get a preprinted payment voucher, complete the one below and send it with your payment. The use of the payment voucher will help process your payment more accurately and efficiently.

**Do I need to use a payment voucher?**

- If you owe tax on your 1998 electronic Kentucky return, send the payment voucher with your payment. You must pay the amount you owe by April 15, 1999, to avoid interest and penalties.
- If your 1998 electronic Kentucky return shows a refund or no tax due, do not use the payment voucher.

**How do I prepare my payment?**

- Make your check or money order payable to the **Kentucky State Treasurer**. Do not send cash.
- If your name and address are not printed on your check or money order, write them on the check.
- Write your Social Security number, daytime phone and "1998 Form 740" on your payment.

**How do I prepare the payment voucher?**

- Enter your Social Security number in box 1 and the first four letters of your last name in box 2. See examples below.

Name	Enter	Name	Enter
John Brown	BROW	Juan DeJesus	DEJE
Joan A. Lee	LEE	Jean McCarthy	MCCA
John O'Neill	ONEI	Pedro Torres-Lopez	TORR

- Enter the amount of the payment you are making in box 3.
- If you are filing a joint or combined return, enter your spouse's Social Security number in box 4.
- Enter your name(s) and address in box 5.

**How do I send in my payment and the payment voucher?**

- Detach the payment voucher at the perforation below.
- Do not attach the payment voucher and the payment to each other. Instead, just put them in your own envelope. Do not use the envelope that came with your tax package.
- Mail your payment and payment voucher to:



**Kentucky Revenue Cabinet  
Frankfort, KY 40619-0008**



**740-V**

42A740-S23

Commonwealth of Kentucky  
REVENUE CABINET

**KENTUCKY  
ELECTRONIC PAYMENT VOUCHER**

**1998**

<b>1</b> Enter your Social Security number <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<b>2</b> Enter the first four letters of your last name <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<b>3</b> Enter the amount of the payment you are making <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="text-align: right; margin-top: -10px;">\$</div>
<b>4</b> If a joint or combined return, enter your spouse's Social Security number <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<b>5</b> Last Name <span style="float: right;">First Name</span> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	
<b>6</b> Daytime Telephone Number <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	City, State and ZIP Code <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	